

## EMERGENCY WARDENS

### INTRODUCTION

This document defines the Particle Physics Division program for the assignment of Emergency Wardens. This is based on the existence of an active Building Manager program in PPD and the existence of an emergency plan for Fermilab. One of the building manager's responsibilities is to post hazard maps, proper procedures to be followed in case of an emergency, and assembly points for each area. New employees and new experimenters are taught general emergency preparedness when they arrive at Fermilab. They are also taught that it is their responsibility to learn the evacuation routes, tornado shelter locations, and other specific emergency information in their areas. Consequently, the assignment of Emergency Wardens for all PPD areas is not necessary.

This policy complies with OSHA 1910.38 and the *Fermilab ES&H Manual*.

### RESPONSIBILITIES

Where emergency wardens are deemed necessary, the Team Leader, Department Head, Group Leader, or Project Manager responsible for the area shall identify appropriate individuals as Emergency Wardens. A current list of assigned wardens is available on the PPD ES&H Group Home page.

PPD ES&H shall provide or make available the required initial and annual training. Quarterly updates to the emergency warden list shall be provided to the Program Coordinator, located within the FESS Building Management organization, by the PPD ES&H Group.

### DESCRIPTION

Emergency wardens will not be assigned to the large trailer complexes at CDF and D-Zero because of the risk involved and because of the transient nature of the tenants. Emergency Wardens have been assigned and trained for the CDF Assembly Hall, the D-Zero Assembly Hall, the Particle Physics Division areas in Wilson Hall and other areas within the division where managements has deemed it necessary.

Training provided by PPD ES&H will be in accordance with the recommended guidelines issued by the Environment, Safety, and Health Section.